

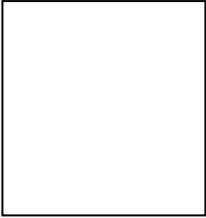
**Centre for Bhutan Studies & GNH
(CBS & GNH)**

**PRINTING OF BOOK TITLED PROCEEDING
OF VAJRAYANA CONFERENCE**

Terms and conditions for printing of book

1. Bidder should quote the rates: CIF CBS&GNH Langjuphakha, Thimphu
2. The rate submission should be inclusive of all the taxes. No extra payment will be made on the bill amount.
3. Bidder should deposit 2% of the award amount as EMD in the form of Cash Warrant/Demand Draft.
4. Bidder should also submit the latest copy of Renewed Trade License, a valid Tax Clearance Certificate and any other requirements specified in this terms and conditions.
5. Sample paper with official seal and/or sign should be enclosed in the tender document, without which bids will not be evaluated.
6. The quoted rates shall be valid for the period of 12 months from the deadline of the receipts of quotation(s).
7. The work will be awarded to whoever submitted the lowest evaluated rate for printing of the book. The committee reserves the right not to award to the lowest bidder (if the rates are very low) to control quality as well as reserves the right to accept or reject any or all bids without assigning any reason.
8. Please make sure that the binding of the book is done well. Section should be sewed with **thread**, glue and perfect binding.
9. The printer who wins the bid for printing of a particular book will:
 - a) Be given a soft copy of the book, including photographs, etc.
 - b) Submit a dummy copy within three days after awarding the work.
 - c) Submit the first few pages of actual press printing to the Centre to check the quality of the printing before printing the rest of the pages.
 - d) Ensure quality printing of the books. The printing quality should be that of “The Autobiography of Terton Pema Lingpa”. See sample book.
 - e) Submit the work within one month after approving the dummy copy
10. Bids will not be accepted if the purchaser fails to submit the required documents.
11. The committee reserves the right to reject the work if it is found unsatisfactory and if specifications are not abided by.
12. Depending on the final requirement, the Centre reserves the right to increase or decrease the quantities by 15% of the purchase order.
13. 2% TDS on the total amount will be deducted at the time of payment as per the existing financial rules and regulations.
14. The committee members have the right to alter any specifications, if deemed necessary.
15. The bidder shall pay liquidated damages at the rate of 0.1% per day for each day of delay to a maximum of 10% of the quoted price.
16. Any book found defective during the warranty period shall be replaced/repaired by the supplier at his/her cost. If the supplier fails to rectify and or replace the defective books, the purchaser shall do it at the cost of supplier.
17. The sealed tender should be submitted on or before 12:00 p.m. on Thursday, September 06, 2018, and it will be opened at 3:00 p.m. on the same day in the presence of the tender committee of the Centre and interested bidders who choose to attend.
18. All government rules related to printing/supply and services apply.

19. If the bidder agrees to all terms and conditions specified above, it should submit a signed copy of the terms and conditions, along with other tender documents.
20. Any dispute arising after signing this agreement will be referred to the court of law.
21. In agreement and witness thereof, the name and initials of the printer and the official of the Centre have been affixed below:



Legal stamp

Name:

Printer:

Date:

Head, AFD, Centre for Bhutan Studies & GNH

Specification for printing of Proceedings of Vajrayana Conference

1. Paper size: 8.27 inches (21 cm) by 5.63 inches (14.3 cm)
2. Number of pages: 400 approximately
3. Type: Colour printing
4. Paper quality: Natural shade, 80 gsm
5. Cover: UV Art Matt Laminated, 300 gsm
6. Quantity: 1000 copies