

CENTRE FOR BHUTAN STUDIES & GNH

CBS/HRD/02/2018/

Friday, September 7, 2018

VACANCY ANNOUNCEMENT

The Centre for Bhutan Studies & GNH is pleased to announce the following vacant posts in CBS for appointment on Contract as per the details provided under:

Division/Services	Position Title	Type of service	Minimum Required Qualification	No. of Post	Remarks
Secretarial Services	Driver	Consolidated Contract (two years with possible extension)	Cl. VIII with certificate in driving	3	The pay and benefits will be as provided in section 5.12 / schedule 5/A of Chapter 5 of the BCSR 2018

Interested candidates who meet the eligibility criteria may apply to CBS latest by September 24, 2018 with the following documents:

1. Civil Service Employment Application Form (Download from www.rcsc.gov.bt/en/download);
2. Copy of class VIII passed certificate with relevant training in driving;
3. Contract Agreement Form 5/2 (Download from www.rcsc.gov.bt/en/download);
4. Copy of Citizenship Identity Card;
5. Copy of valid driving license;
6. Copy of valid Security Clearance Certificate;
7. No Objection Certificate from working agency if employed;
8. Copy of Medical Fitness Certificate.

Candidates with professional driving license will be given preference for the purpose of shortlisting. Only the shortlisted candidates shall be contacted for selection interview.

For further information, please contact Ms. Phub Dem, Administrative & Finance Services, CBS at telephone number 17616283 during the office hours.

